



STATE OF ALABAMA
ALABAMA LICENSURE BOARD
FOR
INTERPRETERS AND TRANSLITERATORS

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Board Meeting
February 16, 2017
Minutes

The Alabama Licensure Board for Interpreters and Transliterators held its regularly scheduled Board meeting on Thursday, February 16, 2017, at the Board's office located at 2777 Zelda Road in Montgomery. The meeting was called to order at 10:12 a.m. by Mr. Melvin Walker, Board Chair, with a quorum present. Board members present were: Mr. Melvin Walker (Board Chair), Ms. Nancy Adams (Vice Chair), Ms. Belinda Montgomery, (Secretary), Ms. Sharon Canada-Emann (member), Ms. Tammy Adams (member), Mr. Sam Feibelman (member), Ms. Patricia Smartt (member), Mr. Ben Hollingsworth (member, arrived at 10:54 a.m.). Board member absent was Ms. Nancy L. Hayes (member). Also present were Keith Warren (Executive Director), Mr. Bill Garrett (Assistant Attorney General), Ms. Leigh Moorner (Board Administrator) and Ms. Renee' Reames (Executive Secretary to Keith Warren, who served as recording secretary).

The meeting was advertised in advance on the Board's website, www.albit.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act.

- I. Mr. Melvin Walker, Board Chair, presented the September 22, 2016 Board meeting minutes for the Board's review. A copy of the September minutes was provided to the Board members prior to the meeting.
MOTION 2017-01 - Mr. Sam Feibelman made a motion to accept the September minutes as presented. The motion was seconded by Ms. Sharon Canada-Emann. The Chair called for a vote from the Board. Voting "aye" were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, and Ms. Patricia Smartt. There being no "nay's", the motion passed unanimously.
- II. Reports
 - A. Mr. Warren presented the Executive Director Report to include financial activities, total number of licensees and status of consumer complaints received in FY 2017. Also presented were a list of activities accomplished since the last Board meeting held in September 2016.

Mr. Warren indicated that he was checking on the Board paying for Interpreter services and recommended establishing an agreement, if necessary, to secure these services.

MOTION 2017-02 – Ms. Nancy Adams made a motion to authorize the Executive Director to engage in paying for Interpreter services. The motion was seconded by Ms. Sharon Canada-Emann. The Chair called for a vote from the Board Voting “aye” were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no “nay’s”, the motion passed unanimously.

- B. There was no new business to report from the Board’s Legal Counsel. The Board welcome Mr. Bill Garrett who attended the meeting in the absence of Ms. Monet Gaines.
- C. Ms. Belinda Montgomery reported that there was no report at this time from the Board Committee concerning the Board’s Rule about examination requirements for Permit licensure.

- III. Mr. Melvin Walker, Board Chair, presented to the Board an email concerning the national LEAD-K organization. The organization requested the Board’s support of the organization’s legislative efforts to ensure that all deaf/hard of hearing/deafblind children between ages 0-5 (and in some states, ages 0-8) meet established benchmarks in language acquisition. Mr. Garrett advised that the Board could issue a letter of support within the jurisdiction of the Board.

MOTION 2017-03 – Ms. Sharon Canada-Emann made a motion to support the national LEAD-K legislative efforts specific to this matter. The motion was seconded by Ms. Belinda Montgomery. The Chair called for a vote from the Board. Voting “aye” were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, and Ms. Patricia Smartt. There being no “nay’s”, the motion passed unanimously. Mr. Keith Warren indicated that he would prepare the letter of support on behalf of the Board.

- IV. Mr. Melvin Walker, Board Chair, reported that annual election of officers were due and opened the floor for nominations. He indicated that he has already served the maximum of 2 consecutive terms as Board Chair.

Ms. Sharon Canada-Emann nominated herself as Board Chair if there were no other nominations to consider from the floor.

Ms. Nancy Adams nominated Mr. Ben Hollingsworth as Board Chair.

Mr. Melvin Walker, Board Chair, called a break of the Board meeting at 10:36 a.m. and announced the meeting would reconvene at 11:00 a.m.

Mr. Melvin Walker, Board Chair, reconvened the Board meeting at 11:00 a.m.

It was noted that Mr. Ben Hollingsworth arrived at 10:54 a.m., while the Board was on break.

Mr. Ben Hollingsworth indicated that he would serve as Board Chair if nominated. Ms. Sharon Canada-Emann’s withdrew her name for consideration as Board Chair. There were no further nominations from the floor for the office of Board Chair.

VOTE - The Chair called for a vote from the Board to elect Mr. Ben Hollingsworth as Board Chair. Voting “aye” were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no “nay’s”, the motion passed unanimously.

Ms. Belinda Montgomery nominated Mr. Melvin Walker as Board Vice Chair. Ms. Nancy Adams nominated Ms. Sharon Canada-Emann. Mr. Walker withdrew his name from the nomination. There were no further nominations from the floor for the office of Board Vice Chair.

VOTE - The Chair called for a vote from the Board to elect Ms. Sharon Canada-Emann as Board Vice Chair. Voting "aye" were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no "nay's", the motion passed unanimously.

Ms. Sharon Canada-Emann nominated Ms. Belinda Montgomery as Board Secretary. There were no other nominations from the floor.

VOTE- The Chair called for a vote from the Board to elect Ms. Belinda Montgomery as Board Secretary. Voting "aye" were Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Belinda Montgomery, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no "nay's", the motion passed unanimously.

- V. Mr. Ben Hollingsworth inquired about the regularity of updates to the Board's website concerning the licensee roster. Ms. Leigh Moorner, Board Administrator, explained that information was updated in batches on a periodical basis and more frequently during renewal period.

REPORT - Mr. Keith Warren reported that he would obtain a quote on redesigning the search engine on the Board's website to include color-coding the licensing categories. He also indicated that he would post a statement on the Board's website to contact the Board's office concerning licensure verification.

- VI. The Board discussed the current Board terms and Mr. Warren reported that should a member be replaced while serving as a Board officer, a new election of officers would be held.

REPORT - Mr. Warren further explained that should a Board member wish to serve another term, a letter of intent could be presented to the Board from the member, without going through the nomination process by the various appointing authorities.


- VII. Next Board Meeting – Mr. Walker announced that the next Board meeting was scheduled Thursday, May 11, 2017, at the Board's office located at 2777 Zelda Rd, Montgomery, AL 36106. Some members of the Board indicated that they had a conflict.

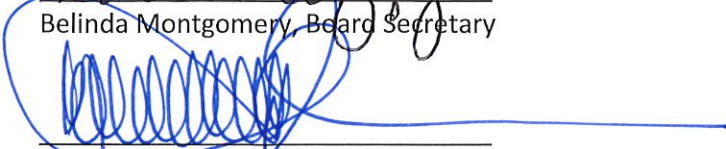
MOTION 2017-04 – Mr. Ben Hollingsworth made a motion to change the Board meeting from May 11, 2017 to Thursday, May 4, 2017. The motion was seconded by Mr. Sam Feibelman. The Chair called for a vote from the Board. Voting "aye" were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no "nay's", the motion passed unanimously.

- VIII. Mr. Ben Hollingsworth inquired about the status of the funding offer to the Board from the Board of Education. It was discussed that the proposal to acquire the funds had not been completed by the Board explaining the use of the funds for training purposes. Ms. Nancy Adams volunteered to work with a Board Committee to develop a plan to use the funds. Mr. Walker reminded the members about advertising committee meetings in accordance with the Alabama Open Meeting Act and suggested this matter be carried forward under the new Board Chair.

IX. MOTION 2017-05 - A motion was made by Ms. Nancy Adams to adjourn. The motion was seconded by Ms. Tammy Adams. The Chair called for a vote from the Board. Voting "aye" were Ms. Belinda Montgomery, Ms. Nancy Adams, Ms. Sharon Canada-Emann, Ms. Tammy Adams, Mr. Sam Feibelman, Ms. Patricia Smartt and Mr. Ben Hollingsworth. There being no "nay's", the motion passed unanimously. The Chair adjourned the meeting at 11:21 a.m.

Respectfully submitted,


Belinda Montgomery, Board Secretary


Keith E. Warren, Executive Director

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