

ALBIT Board Meeting Minutes
February 22, 2008

- I. The Alabama Licensure Board for Interpreters and Transliterators Regular Board Meeting at the Board Office in Montgomery was called to order at 1:00 p.m. with a quorum present.
- II. Present were as follows: Melvin Walker, Chair; Judith Gilliam, Vice-Chair; Cynthia Frey, Secretary; Lisa Gould, Member; Lori Pituk, Member; and Kathleen “Ryan” Marcopulos, Member.
- III. Absent were as follows: Janice Hawkins, Member; Patti Sheets, Member; and Ricky Holman, Member.
- IV. Also present was Paula “Scout” McCaleb, Executive Director; Shonda McQueen, Recording Secretary; and Belinda Montgomery, Jodie Jernigan, Wanda Cobb, Karen McLean, and Susan C. Gordon.
- V. The meeting was advertised in advance on the Secretary of State’s website located at www.sos.alabama.gov in accordance with the Alabama Open Meetings Act. It was also advertised on the Board website.
- VI. **Motion 2008-01** Judith Gilliam made a motion to accept the Minutes for the November 2, 2007 Board Meeting as written. Lori Pituk seconded the motion. The motion passed unanimously.
- VII. At approximately 1:15 P.M., Melvin Walker presented the Chairman’s Report.
- VIII. At approximately 1:20 P.M., Cynthia Frey presented the Education Committee Report.
- IX. **Motion 2008-02** Cynthia Frey made a motion to accept the updates to the ALBIT Rules and Regulations as reviewed (and attached as an official record of the Minutes). Lori Pituk seconded the motion. The Chairman called for a vote from the Board and the motion passed with Judith Gilliam opposing.
- X. At approximately 2:35 P.M. Paula McCaleb gave the Executive Director’s Report.
- X. **Motion 2008-03** Cynthia Frey made a motion to adopt the new Non-Renewable Permit Recommendation Form. Lisa Gould seconded the motion. The motion passed unanimously.
- XI. At approximately 2:50 P.M., Lori Pituk presented the PR Committee Report.
- XII. **Motion 2008-04** Lori Pituk made a motion to approve funding for promotional items to advertise ALBIT for up to \$1,000. Cynthia Frey seconded the motion. The motion passed unanimously.
- XIII. At approximately 3:00 P.M., Cynthia Frey announced that the Educational Committee would have a Committee Meeting on every Board Meeting Day at 10 A.M. in the

Board Office on the first floor at Leadership Alliance. The Educational Committee consists of Ryan Marcopulos, Patti Sheets, Janice Hawkins, Pat Smartt and Janice Rogers.

- XIV. At approximately 3:10 P.M., the Chairman stated that Officers must be elected.
- XV. **Motion 2008-32** Cynthia Frey made a motion to re-elect Melvin Walker for Chairman. The motion was seconded by Lisa Gould. The motion passed unanimously
- XVI. **Motion 2008-33** Lisa Gould made a motion to re-elect Judith Gilliam for Vice-Chair. The motion was seconded by Cynthia Frey. The motion passed unanimously.
- XVII. **Motion 2008-34** Judith Gilliam made a motion to elect Lisa Gould as Secretary. The motion was seconded by Cynthia Frey. The motion passed unanimously.
- XVIII. There being no further Board business, the Chairman adjourned the meeting at 3:20 P.M. and announced that the next Board Meeting was scheduled for May 23, 2008 at 1 P.M.

Respectfully Submitted,

Melvin Walker, Chairman

Judith Gilliam, Vice-Chairman

Paula Scout McCaleb, Executive Director

Shonda McQueen, Recording Secretary