



Bob Riley
Governor

STATE OF ALABAMA
ALABAMA LICENSURE BOARD
FOR
INTERPRETERS AND TRANSLITERATORS

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2007 Board Members

Melvin Walker, Chair
ALRID Representative
Judith M. Gilliam, Vice-Chair
AAD Representative
Cynthia Frey, Secretary
ALRID and Educational
Interpreting Representative
Lisa Gould,
ALRID Representative
Janice Hawkins,
At-large Representative
Ricky Holman,
AAD Representative
Belinda Montgomery
ALRID Representative
Patti Sheets,
At-large Representative
Dru Sweatman,
AAD Representative

January 12, 2007 Board Meeting

I. The Alabama Licensure Board for Interpreters and Transliterators Regular Board Meeting at the Janice Capilouto Center for the Deaf in Montgomery was called to order at 1:15 p.m.

II. Present were: Cynthia Frey, Judith M. Gilliam, Lisa Gould, Janice Hawkins, Ricky Holman, Belinda Montgomery, Patti Sheets, and Melvin Walker. Dru Sweatman was absent.

III. **Motion 2007-01** Cynthia Frey moved that the agenda be accepted with number eight of the agenda being struck because it was moot. Judith M. Gilliam seconded the motion. The motion passed; the vote was unanimous.

In reference to agenda item number eight, Belinda Montgomery will write a letter to the person who had asked for an extension, explaining the alternative exemption status since ALBIT law does not permit extensions.

IV. **Motion 2007-02** Judith M. Gilliam moved that the minutes of the November 6, 2006 Board Meeting be accepted as read. Lisa Gould seconded the motion. Judith M. Gilliam, Lisa Gould, Janice Hawkins, Ricky Holman, Belinda Montgomery, Patti Sheets, and Melvin Walker voted in favor of the motion. Cynthia was not present at the November meeting because of working on Board business and abstained from voting. The motion passed.

V. **Motion 2007-03** The Nominating Committee recommended Melvin Walker as the 2007 Chair. The motion passed with a unanimous vote.

Motion 2007-04 The Nominating Committee recommended Judith Gilliam as the 2007 Vice-Chair. The motion passed with a unanimous vote.

Motion 2007-05 The Nominating Committee recommended Cynthia as 2007 Secretary. The motion passed with a unanimous vote.

Board Officers for 2007 are Melvin Walker, Chair; Judith M. Gilliam, Vice-Chair; Cynthia Frey, Secretary

VI. **Motion 2007-06** Judith M. Gilliam moved that Paula McCaleb, of Leadership Alliance Professional Board Management, be the new Alabama Licensure Board for Interpreters and Transliterators Board Administrator. The terms were for \$30,000 per year with no raise in rates over the next five years. Cynthia seconded the motion. The motion passed with a unanimous vote. Belinda Montgomery and Mrs. McCaleb will submit the paperwork to the Alabama Contract Review Board.

VII. Belinda Montgomery, in the President's Report, noted that Melvin Walker and she had moved all our supplies, equipment, and records out of the former ALBIT office and that they were presently still stored at JCCD. Ms. McCaleb said she would arrange for all our holdings to be transferred to the new Board Office at 7550 Halcyon Summit Drive Suite 125, Montgomery, Alabama 36124 as soon as the contract was approved by the State.

VIII. Lisa Gould submitted a list of ALBIT frequently asked questions (FAQ) and answers for possible dissemination to entities, individuals, and the ALBIT Website. The Board Members were asked to look over the paper before the next Board Meeting for approval.

IX. The Public Hearing concerning the proposed changes to the Rules and Regulations was set for February 9 at 10:00 a.m. as Melvin Walker had posted in the Public Notice. The proposal would make all future Permit evaluations to be accepted only at equivalent levels. There will be no committee meetings before the Public Hearing. Committee meetings after the Public Hearing will be posted as well, providing an option for work. Cynthia Frey noted that the registration process for individuals wishing to receive auto e-mail notification of ALBIT meetings is being posted on the ALBIT website.

X. New Committee Chairs will be appointed at the next Board Meeting.

The Finance Committee asked for clarification on the last \$15,000 committed, but not yet deposited, to ALBIT from the Public Service Commission (PSC). Judith M. Gilliam stated she was unaware that AIDB had not transferred the funds which they were to receive for ALBIT. New Chair Melvin Walker appointed Janice Hawkins to contact Alabama Member of the House of Representatives Jamie Ison, who had been instrumental in securing the Public Service Commission funds for ALBIT. Mrs. Hawkins was charged with working with Ms. Ison to get a written agreement from the PSC stating that these funds are part of a formal grant which will be allotted to the Board on an annual basis. Cynthia Frey informed the Board that the Comptroller's Office requires this documentation before we can properly use the funds.

The Legislative Committee stated that the Board is pursuing a change in the interpreter law to limit new Permit applicants from holding Permits for more than five years. The rationale is to raise interpreter standards. Board Attorney G. Ward Beeson, III stated that changes need to be written up in a style similar to changes in Rules and Regulations and the next step would be to find a legislator who would sponsor the bill.

Judith M. Gilliam reported that a design for new licensure cards is being devised. Mrs. McCaleb is working on a plastic embossed card for one of her other boards and said it is a possibility for ours. Mrs. Gilliam and Mrs. McCaleb will work on details of the new card.

XI. Unless otherwise noted, Alabama Licensure Board for Interpreters and Transliterators Committee Meetings will be at 10:00 a.m. and Board Meetings will be at 1:00 p.m. in Montgomery. Future meeting dates for ALBIT are as follows.

1) February 9, 2007: Public Hearing 10:00; brief Committee Meetings after the Public Hearing; Board Meeting 1:00 p.m.

2) April 27, 2007

3) July 11, 2007 **Mobile, Alabama**

Committee Meetings **10:30** a.m.; Board Meeting 1:00

Note: The previously scheduled June Board Meeting has been cancelled and the summer meeting scheduled instead for July 11 in Mobile to coincide with educational interpreter workshops at the State Department of Education's Mega Conference.

4) November 2, 2007.

XII. The meeting was adjourned at 2:15 p.m..

Melvin Walker, Chair

Cynthia Frey, Secretary