



Bob Riley  
Governor

**STATE OF ALABAMA**  
**ALABAMA LICENSURE BOARD**  
**FOR**  
**INTERPRETERS AND TRANSLITERATORS**

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**ALBIT Board Meeting Minutes**  
**April 27, 2007**

I. The Alabama Licensure Board for Interpreters and Transliterators Regular Board Meeting at the administrative office board room in Montgomery was called to order at 1:05 pm with a quorum present.

II. Present were as follows: Melvin Walker, Chair, Judith Gilliam, Patti Sheets, Lisa Gould, Belinda Montgomery and Cynthia Frey. Also present were Paula "Scout" McCaleb, Executive Director, and Jessica Burdette Licensing Agent. Those absent were Dru Sweatman, Ricky Holman and Janice Hawkins.

III. The meeting was advertised in advance on the Secretary of State's web site located at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the Alabama Open Meetings Act.

IV. **Motion 2007-14** Judith Gilliam made a motion to accept the Minutes from the February 9, 2007 Board Meeting as written. Belinda Montgomery seconded the motion. Motion passed with Cynthia Frey and Patti Sheets abstaining.

V. **Motion 2007-15** Judith Gilliam made a motion to send the ALBIT Chairman to serve as Representative to the State Dept of Education. The motion was seconded by Belinda Montgomery. The motion was then withdrawn by Judith Gilliam and Belinda Montgomery.

VI. **Motion 2007-15** Judith Gilliam made a motion for ALBIT to send the Chair to participate in the RFP process of establishing an Interpreter Training Program in Alabama. Belinda Montgomery seconded the motion and the motion passed unanimously

VII. At approximately, 1:20 pm Alabama Interactive made a presentation on the online application process

VIII. At approximately, 2:28 p.m., Paula Scout McCaleb then presented the Executive Director's Report.

IX. **Motion 2007-16** Cynthia Frey made the motion to accept the Rules of Order and Disaster Recovery Plan as presented. Judith Gilliam seconded the motion which was then passed unanimously by the Board

X. **Motion 2007-17** Judith Gilliam made a motion to change CEU to CEP, seconded upon recommendation of the committee. The motion passed unanimously

XI. **Motion 2007-18** Cynthia Frey made a motion for the Rules and Regulations to reflect that anyone renewing permits must have 1.5 out of 2 CEU's in professional studies, seconded upon recommendation of the Committee and passed unanimously.

XII. **Motion 2007-19** Cynthia Frey made a motion for the Board to give authorization to the Committee Chair to appoint 2 Committee Members that are not already serving on the Board to serve on the Educational Interpreter Committee. The motion was seconded by Judith Gilliam and passed unanimously.

XIII. The Chair announced that the next meeting of the Board would be held on July 11, 2007 at 1:00 p.m. in Mobile, Alabama with the specific address to be posted on the Board's web site as soon as it is available.

IV. **Motion 2007-20** The time being 3:06 p.m., a motion was made by Belinda Montgomery to adjourn. The motion was seconded by Cynthia Frey and was unanimously approved by the Board.

Respectfully Submitted,

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Melvin Walker, Chair

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Judith Gilliam, Vice Chair

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Jessica Burdette, serving as Recording Secretary